



Please attach
1 Passport
Picture for your
C-of-O
here carefully at
the Edge of the
Photo.
Don't pin the
Face!

GOMBE STATE OF NIGERIA
GOMBE GEOGRAPHIC INFORMATION SYSTEMS

ISSUANCE OF NEW SECURED CERTIFICATE-OF-OCCUPANCY

Update Form for Individual Title Holder

UCI in combination with: PIT ASG POA MOT GIF SUB PEX CLU RPL CTC DVO CNA

1. Date: Day / Month / Year **R-of-O Number:** _____

2. Title: First: _____ Middle: _____ Surname: _____

3. Gender: Male Female 4. Date of Birth: _____ 5. Occupation: _____ 6. Children: _____

7. Nationality: _____ 8. State of Origin: _____ 9. Local Gov.: _____

10. Marital Status: Single Married Separated Divorced Widowed

11. Religion: Christianity Islam None Other specify: _____

12. Education: Primary Secondary Tertiary Other specify: _____

13. House No: _____ (7) Street Name: _____ (Sabonlayi)

District: _____ (Metropolitan) City/Town: _____ (Gombe) State: _____ (Gombe)

Country: _____ (Nigeria) P.O. /P.M.B.: _____ (107 Gombe) C/O: _____

Additional Address Information: _____

14. Phone 1: _____ Phone 2: _____ Phone 3: _____

15. TIN: _____ Tax Identification Number 16. E-mail: _____

17. Delivered in Person? Yes No If "No" give name and phone of Contact Person? Phone: _____

First: _____ Middle: _____ Surname: _____

18. Is the Applicant the original Title Holder? Yes No If "No" how did you acquire the Plot and who is the former Owner?

Sale Agreement Customary C-of-O Power of Attorney Assignment Allocation Letter Subdivision

Sublease Deed of Gift Letter of Administration Other: _____

Name of Allottee: _____ Register Date: Day / Month / Year

19. Proof of Ownership: C-of-O (old Type) Bill for R-of-O Terms and Condition (R-of-O) Ground Rent Demand Secured C-of-O (brown frame)

Any other Bill or Document to proof Ownership (specify): _____

20. Demarcation of Plot: the Plot is surveyed (Survey Data submitted) the Plot is NOT surveyed and I need a Property Identification for my TDP
(if your Plot is not surveyed please fill an Property Identification Form PIT)

21. Land Use: _____ 22. Land Use Purpose: _____

23. Comments to assist the processing of C-o-o: _____

24. Name of Representative: _____ Mobile: _____

Applicant Signature: _____ Representative Signature (see Item 17): _____

Required Documents to update the R-of-O /C-of-O	PRIVATE
Acknowledgement Letter	required
One Passport sized Photograph	required
Proof of Identity	required
Proof of Ownership (copy of R-of-O or C-of-O)	required
Site Plan or Survey Report or Coordinates or TDP	optional

Declaration:
It is a punishable offence to provide any false information and / or make any false statements or claims when completing this form. Where it is subsequently discovered that a Certificate of Occupancy was issued based on false or inaccurate information, the Governor may at his sole discretion, revoke such Certificate of Occupancy. The Governor reserves the right to reject any application form not properly or fully completed and shall not incur any liability for any such rejection. The information you supply on this form is public knowledge may be published in the media.

