

# **GOMBE STATE OF NIGERIA**



## **GUIDELINE FOR REGISTRATION AND ACTIVITIES IN THE WASH SECTOR IN GOMBE STATE**

**DEVELOPED BY THE**

**GOMBE STATE WATER BOARD**

**DECEMBER, 2022**



## GOMBE STATE WATER BOARD

Gombe State Water Board, PMB 085 Pantami Road Gombe, TEL No. +2348028409473

### **GUIDELINE FOR REGISTRATION AND ACTIVITIES IN WASH SECTOR IN GOMBE STATE**

#### **OVERVIEW:**

In accordance with the Gombe State Water Board mandate; is authorized to collect, Test, Analyze, Treat and Register all water boreholes/facilities in the urban areas of the State. As well as to maintain a comprehensive registry of boreholes/facilities and other WASH projects.

**Note:** All associated charges/fees should be paid to: Gombe state Government's TSA revenue account, Using Remita payable at any Bank

<b>SN</b>	<b>PROCEDURE</b>	<b>TIME FRAME</b>	<b>COST</b>
1	<p><b>Geophysical survey:</b></p> <ul style="list-style-type: none"> <li>➤ The Gombe State Water Board (GSWB) will certify and register geophysical consultant/companies operating within the state to conduct accurate geophysical survey.</li> <li>➤ However, for an organization or individual who have carried out borehole drilling activities without approval shall be liable to a default fee of N10,000</li> </ul>	48 hours	<p>N5,000</p> <p>However, for an organization + penalty of N10,000 on default</p>
2	<p><b>Drilling Permit:</b></p> <ul style="list-style-type: none"> <li>➤ Obtain permit from GSWB HQ before embarking on drilling of borehole in the urban center.</li> <li>➤ Then GSWB will carry out necessary inspection at the location where the borehole will be located to determine the proximity of the borehole to underground water pollution.</li> <li>➤ Note: This permit may be denied after necessary inspection is carried out or as a result of proximity to underground water pollution source.</li> </ul>	24hours	<p>N10,000 to the State TSA account and evidence of payment presented at GSWB HQ. Penalty of N20,000 is imposed on default</p>

3	<p><b>Borehole TDD (Total Drill depth) and Static Water Level</b></p> <ul style="list-style-type: none"> <li>➤ The borehole TDD will be recommended for documentation purpose but will be procured by the client</li> <li>➤ This is dependent on type and purpose of borehole which could be for private, commercial, industrial use, etc.</li> <li>➤ Sizes range from 0.5HP and above.</li> <li>➤ This will be recommended for documentation purpose but will be procured by the client</li> </ul>	1 days	Free
4	<p><b>Pump Size</b></p> <ul style="list-style-type: none"> <li>➤ This is dependent on type and purpose of borehole which could be for private, commercial, industrial use, etc.</li> <li>➤ Sizes range from 0.5HP and above.</li> <li>➤ This will be recommended for documentation purpose but will be procured by the client</li> </ul>	1 day	Free  To be procured by client
5	<p><b>Diameter of casing</b></p> <ul style="list-style-type: none"> <li>➤ The GSWB will perform the screening of Circumference and thickness of casing pipe and screen.</li> <li>➤ This information provides a valuable information for future use and documentation</li> </ul>	1 day	Casing pipe to be procured by client
6	<p><b>Registration</b></p> <ul style="list-style-type: none"> <li>➤ Borehole owners are to register their boreholes with GSWB by paying a onetime fee paid into Gombe State TSA account and evidence of payment presented at the GSWB headquarters or by email to <a href="mailto:gswbcustomer@gswb.com">gswbcustomer@gswb.com</a></li> <li>➤ This is mandatory for all borehole owners (both for unregistered boreholes and new boreholes).</li> <li>➤ Note: Additional Penalty of N20,000 will be imposed on default</li> </ul>	24 hours	N10,000  Penalty of N20,000 is imposed on default
7	<p><b>Annual physiochemical &amp; bacteriological Analysis</b></p> <ul style="list-style-type: none"> <li>➤ The GSWB will conduct physiological and bacteriological laboratory testing of water from the boreholes to meet the Nigerian Standard of Drinking Water Quality.</li> <li>➤ Also, GSWB quality control officer will collect water sample on yearly basis to ascertain safety for human consumption.</li> </ul>	48hours	N50,000
8	<p><b>Registration of borehole drillers</b></p>	3 days	N10,000

	<ul style="list-style-type: none"> <li>➤ To register as borehole drillers and operate within the state for the purpose of data collection, competence, monitoring and adherence to guidelines, borehole drillers shall make a payment of N10,000</li> <li>➤ Submit evidence of payment at the GSWB headquarters or by email to <a href="mailto:gswbcustomer@gswb.gov.ng">gswbcustomer@gswb.gov.ng</a></li> </ul>		Penalty of N20,000 is imposed on default
9	<p><b>Registration of private laboratories</b></p> <ul style="list-style-type: none"> <li>➤ Private Labs operating within the state must register with GSWB for assessment adherence of water quality standard guidelines, knowledge sharing and approval to carry out water sample analysis.</li> <li>➤ To register, payment of N5,000 shall be made to the State TSA account and evidence of payment receipt shall be submitted at GSWB headquarters or emailed to <a href="mailto:gswbcustomer@gswb.gov.ng">gswbcustomer@gswb.gov.ng</a></li> </ul>	3 days	N5,000  Penalty of N10,000 is imposed for illegal operation
10	<p><b>Registration of fecal sludge evacuators</b></p> <ul style="list-style-type: none"> <li>➤ Fecal sludge evacuator must register with GSWB sewerage services department to ensure adherence to Fecal Sludge Management and safety procedures</li> </ul>	3 days	N30,000  Penalty of N60,000 is imposed for illegal operators
11	<p><b>Registration of Water bottling companies</b></p> <ul style="list-style-type: none"> <li>➤ All water bottling companies must register with GSWB for inspection and certification.</li> <li>➤ Payment of N50,000 shall be made to the State TSA account and evidence of payment receipt shall be submitted at GSWB headquarters or emailed to <a href="mailto:gswbcustomer@gswb.gov.ng">gswbcustomer@gswb.gov.ng</a></li> </ul>	3 days	N50,000  Penalty of N100,000 is imposed for illegal operation
12	<p><b>Registration of Water Sachet producers:</b></p> <ul style="list-style-type: none"> <li>➤ All water bottling companies must register with GSWB for inspection and certification.</li> <li>➤ Payment of N25,000 shall be made to the State TSA account and evidence of payment receipt shall be submitted at GSWB headquarters or emailed to <a href="mailto:gswbcustomer@gswb.gov.ng">gswbcustomer@gswb.gov.ng</a></li> </ul>	3 days	N25,000.  Penalty of N50,000 is imposed for illegal operation
13	<p><b>Registration of public Sanitation facilities operators</b></p> <ul style="list-style-type: none"> <li>➤ This is to ensure adherence to best practices and proper awareness on is created eradicate open defecation in the state.</li> <li>➤ Payment of N10,000 shall be made to the State TSA account and evidence of payment receipt shall be submitted at GSWB headquarters or emailed to <a href="mailto:gswbcustomer@gswb.gov.ng">gswbcustomer@gswb.gov.ng</a></li> </ul>	3 days	N10,000.  Penalty of N20,000 is imposed on default

For more information, enquiry, or complaints please contact Gombe State Water Water Board located at Pantami Behind Gombe State Stadium, Gombe, Gombe State Tel No. +2348028409473 between 8AM and 4PM (Monday–Friday, excluding public holidays, Customer care email: [gswbcustomer@care@gmail.com](mailto:gswbcustomer@care@gmail.com) Customer Care number: +2348028409473

**Signed:**  
**Managing Director/CEO,**  
**Gombe State Water Board**  
**20<sup>th</sup> December, 2022**