



## **GOMBE STATE URBAN PLANNING AND DEVELOPMENT AUTHORITY (GOSUPDA)**

### **PROCEDURES FOR OBTAINING RIGHT OF WAY APPROVAL IN GOMBE STATE**

#### **Guiding Laws & Regulations**

Gombe State Urban Property and Development Authority Law 2011

Executive Order No. 2 of 2023 on Gombe State Right of Way Charges (Regulation) Order

Gombe State Right of Way Regulations 2023

#### **Procedure for Obtaining Right of Way (ROW) Approval**

All individuals and organisations seeking the Right of Way (ROW) for fibre optic cables in Gombe State can apply for a ROW Certificate through the following process:

#### **Classes of Utility Infrastructure**

S/N	Utility Infrastructure	Class of Permit
1	Communication Infrastructure	i. Fibre Optic Cable Right of Way Permit ii. Masts/Towers/BTS Construction/Build Permit
2	Electricity Infrastructure	i. Transformers and its appurtenances Construction/Build Permit ii. Overland/underground Cables Right of Way Permit
3	Oil and Gas Infrastructure	Oil and Gas Pipelines Right of Way Permit
4	Water Infrastructure	i. Sewage Pipelines Right of Way Permit ii. Commercial Water Pipes Right of Way Permit

#### **Step 1: Obtain the Right of Way (ROW) Application Form (1 DAY)**

The ROW Application form can be obtained for **free** from the Head Office of the Gombe State Urban Development Authority (GOSUDA) located at Bauchi Road, Ministry of Works, Gombe City, Gombe State or contact **+2348076062325**.

## **Step 2: Submission of Application form and supporting documents to Executive Chairman GOSUPDA**

Kindly proceed to submit your duly completed Application Form at GOSUDA Head Office located at Bauchi Road, Ministry of Works, Gombe City, Gombe State through the Executive Chairman GOSUPDA.

You are required to attach the following documents to the form:

- a) Passport photographs of the company directors.
- b) Certificate of Incorporation.
- c) Tax Clearance Certificate or Evidence of Current Tax Clearance Certificate. [Gombe E-Tax Portal] (<https://www.gombeirs.com/>) for TCC and TIN.
- d) Other mandatory documents, including:
  - i. Route plan in line with the State's Road Inventory.
  - ii. Network plan showing installation routes and anchoring methods.
  - iii. Start and end points of installation.
  - iv. Dimensions of trench excavation and number/type of ducts.
  - v. Environmental Impact Assessment (EIA) approval (if applicable).
  - vi. Detailed engineering diagrams and junction layouts.
  - vii. Project manager's details and the organization of the site.
  - viii. Excavation and backfill methods.
  - ix. Schematic diagrams of the intended works.
  - x. Schedule for the execution of works.
  - xi. Contact details of the applicant.

Upon submission of the requirement of the listed above, GOSUPDA will review the application and issue an invoice for payment of amount due.

## **Step 3: Pay All Applicable Charges (1 DAY)**

Applicants are required to pay the sum of NGN145 per linear meter in line with the Gombe State Right of Way Regulations 2023. The total fees will be computed based on the distance applied by the operator. Payment are to be made through [Pay Now \(gombeirs.com\)](https://www.gombeirs.com/) or any commercial bank in the State using the TSA GOMBE PAY DIRECT account. Please obtain evidence of payment (e.g bank teller) at the bank.

## **Step 4: Processing and Approval of Application**

Applicants are required to submit proof of payment at the GOSUDA head office where a unique Application Reference Number and file number will be issued to applicants. Application will be processed within 12 days from date of submission of proof of payment. Applicants will be notified within the timeline via SMS or phone call on application status and for collection.

**Timeline** for application approval: **21 days** from date of application and payment of fees.

### **Step 5: Collection of ROW Certificate**

Successful applicants are required to proceed to GOSUDA Head Office to collect the ROW certificate collection.

For more information, please contact GOSUPDA Customer Service between 8:00 AM and 4:00 PM (Monday–Friday, excluding public holidays) or via email at [gsupdbgombe@gmail.com](mailto:gsupdbgombe@gmail.com) or call +2348076062325. [www.gosupda.org](http://www.gosupda.org)



**BAPPAYO MAUDO SAMANJA**  
**EXECUTIVE CHAIRMAN**

Gombe State Urban Planning and Development Authority  
4<sup>th</sup> December, 2023